



2013 ANNUAL MEETING OF THE NORTHEAST BAT WORKING GROUP (NEBWG)

**Best Western Albany Airport, Albany, New York
January 9-11, 2013**

CALL FOR PRESENTATIONS AND POSTERS

The Northeast Bat Working Group (NEBWG) is a consortium of scientists, conservationists, educators, and bat enthusiasts from agencies, academia, and consulting and conservation groups, that are involved in the conservation and study of bats in the Northeast. NEBWG is soliciting abstracts for presentations and posters for our upcoming annual meeting in Albany, NY. We welcome presentations and posters that address topics relating to the status, biology, ecology, habitat, behavior, study methods, or conservation of bats and their habitat. Instructions for submittal of abstracts for oral presentations and posters are below.

These meetings are an excellent opportunity to present research results and interact with professionals and students interested in bat conservation in the northeastern United States. We hope you will take the opportunity to attend, share your expertise or experience with bats. Do not hesitate to contact us if you have questions. We look forward to seeing you in January!

2013 Meeting Host Chairman:

Michael Fishman
Phone: 315-456-9910
mfishman@bartonandloguidice.com

2013 Meeting Coordinators:

Emily Davis
Phone: 518-295-7978
Emily@speleobooks.com

and

Mike Warner
Phone: 518-295-7978
Mike@speleobooks.com

INSTRUCTIONS FOR PREPARATION AND SUBMISSION OF ABSTRACTS

Abstract submittal deadline is 01 December 2012. Authors will be selected and notified by 07 December 2012. Authors submitting abstracts must register for the conference at the same time (instructions for registration follow below).

Abstracts should be < 300 words and include name, organization, and address of authors, title, study justification, objectives, brief methods, summarized results, and discussion of results. Submit abstracts electronically in Microsoft Word format to Michael Fishman at mfishman@bartonandloguidice.com. Please underline the name of the author that will be presenting the paper. Please indicate if abstract is for an oral or poster presentation. A total of 15 minutes will be allotted for oral presentations, including time for answering questions. We may be able to accommodate longer presentations, so please write and inquire if you need more time. **All oral presentations must be on Microsoft PowerPoint or Apple Keynote or Adobe PDF.** If you are using PowerPoint please be sure all photos, graphics, and videos are included in one folder with your presentation. Early submission of presentations via e-mail is strongly encouraged and will be accepted until 5:00 PM on 08 January 2013. Presentations brought to the meeting must be on CD-rom or a flash drive.

Please follow the format guidelines below when preparing your abstract (see example title below):

- Title should be in all capital letters, bold, and centered at the top of the page
- Include names and current addresses of authors after the title
- Italicize addresses of authors
- Underline the name of the presenter
- Indicate student presenters with an asterisk (*)
- Use 12-point Times New Roman font
- Use 1-inch margins on all sides
- Left Justify only

Example:

ALLEGHENY WOODRAT (*NEOTOMA MAGISTER*) HABITAT CHARACTERISTICS IN VIRGINIA

Michael T. Mengak, Steven B. Castleberry, and W. Mark Ford. *D. B. Warnell School of Forest Resources, University of Georgia, Athens, GA 30602 (MTM, SBC); USDA Forest Service, Northeastern Research Station, Parsons, WV 26287 (WMF)*

(Oral Presentation)

SUGGESTED GUIDELINES FOR PREPARATION OF POSTERS

- A. Should be no larger than 48 x 48 inches.
- B. Should be readable from a distance of 2 meters.
- C. Title should be capitalized with lettering at least 2 cm high (72 pt).
- D. Authors and institutional affiliations should be in upper- and lower-case lettering at least 11 mm high (42 pt).
- E. Text lettering should be at least 5 mm high (18 pt) with a line thickness of at least 1 mm.
- F. Information should be well organized and concisely presented. Most posters include the following sections: Abstract, Introduction, Materials and Methods, Results and Discussion, Conclusions, Literature Cited.
- G. Keep written text to a minimum. "Bullets" and short phrases are effective. Use no more than six illustrations (large graphs, flow charts, diagrams, and photographs). Keep captions and legends short and informative.
- H. You will be able to set up your poster as early as 9 am January 09. Your poster must be removed by 1 pm Friday.

TENTATIVE AGENDA

Wednesday, 09 January 2013

11:00 am – 5:00 pm Registration open
1:00 pm – 3:00 pm State Summaries & WNS Update
3:00 pm – 3:15 pm Break
3:15 pm – 5:00 pm Committee Reports
5:00 pm – 7:00 pm Dinner on your own
7:00 pm – 10:00 pm Social (cash bar)

Thursday, 10 January 2013

8:00 am – 12:00 pm Registration open
8:15 am – 8:30 am Welcome and announcements
8:30 am – 10:00 am Paper sessions
10:00 am – 10:15 am Break and refreshments
10:15 am – 12:00 pm Paper sessions
12:00 pm – 1:30 pm Lunch – Provided
1:30 pm – 3:00 pm Paper sessions
3:00 pm – 3:15 pm Break and refreshments
3:15 pm – 4:30 pm Paper sessions
5:00 pm – 7:00 pm Dinner on your own
7:00 pm – 10:00 pm Social (cash bar)

Friday, 11 January 2013

8:15 am – 8:30 am Welcome and announcements
8:30 am – 10:00 am Paper sessions
10:00 am – 10:15 am Break and refreshments
10:15 am – 12:00 pm Paper sessions

Logistics:

Meeting Times: The 2013 NEBWG meeting will be held from 1:00 pm on Wednesday 09 January to 12:00 pm, Friday, 11 January. A social for all participants will be held from 7:00 – 10:00 pm on Wednesday 11 and Thursday 12 January.

Registration: Advance registration is **\$65.00** for all participants and is due **NO LATER THAN 20 December** (by 5PM EST). On-site registration is **\$75.00**. Registration includes all meetings and refreshments at breaks, as well as lunch on Thursday.

Abstracts are due by 01 December 2012 and must be accompanied by a registration form and payment. On-site registration will be from 11:00AM – 5:00PM Wednesday and 8:00AM – 12:00PM Thursday.

Meeting Site: All meetings and socials will be at the Best Western Albany Airport Hotel on Wolf Road, Albany, just off the Northway section of the New York State Thruway.

Lodging: Room rates for the meeting are approximately \$79.00/night at the Best Western on a first come-first served basis. Daily hot buffet breakfasts and parking are included with each room. Make reservations directly through the Best Western reservation office at **(518) 458-1000**, and **mention the NEBWG Conference** to get the special conference rate.

Food: Lunch on Thursday will be provided, and guests staying at the Best Western have a daily hot buffet breakfast included with their room. Wolf Road has a wide variety of other restaurant options with a wide price range. A list of local eateries will be provided at the conference registration desk.

Directions: The Best Western Albany Airport is located on Wolf Road, across from Marcus Boulevard, off exit 2E or 4 of the Adirondack Northway (I-87).

Air Travel: The Best Western Albany Airport is 10 minutes from Albany International Airport.

Registration: Register online at <http://speleobooks.com/NEBWG/>, or mail the attached registration form with payment to the address on the form.



*Set
Your
Sights*

2013 Annual Meeting of the Northeast Bat Working Group

9-11 January 2013

Registration: \$65.00

Make checks payable to: "NEBWG" Receipts for registration will be available at the meeting or email. You can register online using visa/MC/AmEx at the meeting website: <http://speleobooks.com/NEBWG>

Name (to appear on name tag): _____

Affiliation: _____

Mailing Address: _____

Telephone: _____ Fax: _____ E-mail: _____

Check here if you are presenting a paper Oral or Poster

Send this form and payment to: Emily Davis
P.O. Box 10
Schoharie, NY 12157

Register online at <http://speleobooks.com/NEBWG>
Emily@speleobooks.com 518 295 7978

Sponsors, please register all participants who will be attending included at your sponsorship level. Indicate "Sponsor" on the form in lieu of individual payments.